

- (b) be told the date and time of the hearing
- (c) be allowed to participate in the hearing and to be heard
- (d) be allowed to bring a person of their choice with them to the meeting with whom s/he may confer before and during the hearing
- (e) be allowed to remain silent during the hearing if s/he so chooses
- (f) be allowed not to attend the hearing if s/he so chooses.

4.5 A person complained about who is a student shall have special protection and assistance

(a) If the Complaints Committee holds a hearing and the person complained about is a student, the Complaints Committee shall:

- (i) ensure that the person complained about fully understands his/her rights as set out in paragraph 4.4 above before the hearing begins
- (ii) ensure that an adult chosen by the person complained about attends the hearing to support the person complained
- (iii) if the person complained about is unable to choose an adult to attend with him or her, select an adult to take on this role.

(b) The adult chosen in accordance with paragraph 4.5(a) shall attend the hearing and shall be able to speak on behalf of the person complained about at the hearing.

4.6 A person making a complaint in a student role shall have special protection and assistance

(a) If the Complaints Committee holds a hearing and where a person making a complaint in a student role is called to give evidence, the Complaints Committee shall:

- (i) ensure that the person making the complaint fully understands the purpose of the hearing and their rights including, if appropriate, any rights they may have to file a complaint with local authorities
- (ii) ensure that an adult chosen by the person making the complaint attends the hearing with them to give them support
- (iii) if the person making the complaint is unable to choose an adult to attend with them, select an appropriate adult to take on this role.

(b) The adult chosen in accordance with paragraph 4.6 (a) shall attend the hearing and shall be able to speak on behalf of the person complained about at the hearing.

4.7 Hearings are confidential

Until the Complaints Committee makes a decision about a complaint, details of the complaint and the hearing shall be kept confidential and shall be discussed only with the people participating in the hearing.