

- (i) at least three members; and
- (ii) at least one person of each gender; and
- (iii) at least one but no more than two members from the host nation; and
- (iv) neither of the Complaints Officers who have been approved for the same Championship as the Complaints Committee.

(b) The members of the Complaints Committee shall be approved by:

- (i) the Tournament Committee at its meeting at the previous year, or
- (ii) by the WSDC Ltd Board of Directors at least 90 days before the championship begins if the nomination was not approved at the previous meeting of the Council.

(c) The Complaints Committee shall appoint one of its members to serve as Chairperson by the start of each Championship at which it will operate.

(d) Subject to 4.1 (b), each member of the Complaints Committee shall serve until such time as a replacement is appointed.

4.2 When must the Complaints Committee meet?

(a) The Complaints Committee's Chairperson shall convene a committee meeting:

- (i) if a Complaints Officer refers a complaint to them in writing
- (ii) if the Complaints Committee otherwise considers it appropriate.

(b) The Complaints Committee shall convene a meeting within 24 hours of receiving a complaint in accordance with 4.2 (a) above.

4.3 What can the Complaints Committee do?

(a) At a meeting to discuss a complaint, the Complaints Committee may:

- (i) decide to take no further action
- (ii) make a decision about the complaint without a hearing (but it may not suspend or expel the person complained about without a hearing) or
- (iii) hold a hearing about the complaint.

(b) Regardless of which option it takes, the Complaints Committee may also refer the complaint to the host country's relevant authorities (such as the police) if it considers that this is appropriate.

4.4 What are the rights of a person complained about at a hearing?

If the Complaints Committee holds a hearing, the person complained about must:

- (a) be told what the complaint is about