

- 5 Read the **WRITING FOCUS**. Match the phrases in purple from the essay with the points below.

WRITING FOCUS

An essay

Introduction

- Give a general introduction to the topic.
This is a controversial topic ...
It is generally maintained that ...
- Lead into the discussion.
However, there are different views ...
What can be done?

Main paragraphs

- Introduce each main point in a new paragraph beginning with a topic sentence.
In the first place, ...
The main thing to remember is that ...
- Follow this with examples to support and/or clarify your point.
For example,/A case in point is ...
This is illustrated/shown by ... (supporting)
In other words ...,/That is to say ... (clarifying)
- Introduce an opposing point to show you take a balanced view.
Despite this, ...
A possible criticism is that ...

Conclusion

- Indicate the end of the essay with a summary statement.
In conclusion, ...
On the whole, ...
Taking everything into account, ...
- Give your point of view.
In my view ...
It is clear that ...
There is no doubt that ...

- 6 In your notebook, complete the sentences to make a structured text. Use appropriate phrases from the **WRITING FOCUS** that include the word in capitals.

- 1 an internship offers students valuable experience. **MAINTAINED**
- 2 it provides a chance to interact with experienced professionals. **REMEMBER**
- 3 , it enables students to learn how to work in a professional environment. **OTHER**
- 4 , it is argued that internships frequently exploit free labour. **DESPITE**
- 5 , internships are beneficial as they expose students to the working world. **ACCOUNT**

- 7 Read the **LANGUAGE FOCUS**. Then find examples for the points below in the essay on page 54.

LANGUAGE FOCUS

Writing cohesive texts

You can connect the ideas in the text by:

- **synonyms** or words from the same family.
*Finding a **job** is not easy, and while the **work** available may not appeal to you, being **employed** is better than being **unemployed**.*
- **substitution**: one/ones instead of a word already mentioned.
*Finding a **job** is not always easy and while the **ones** you first see may not appeal to you, the **one** you want may be just round the corner!*
- **reference**: this/that/it/they instead of a phrase or section of text.
*Careers advice centres are useful places. **They** offer a valuable service and **this** is foolish to ignore.*
- **linkers**: conjunctions and adverbs.
***While** the first job you take may not appeal to you, it is always beneficial to have a source of income. **Consequently**, you should consider every offer.*

- 8 In your notebook, write one word from the box for each gap.

amount back backer enterprise
however investment one this

Starting your own business is not easy. What is required most of all is money. And that is where finding someone to ¹back you comes in. Whoever it is, perhaps a family member or friend, a ² will supply you with the necessary cash to begin. Remember, ³ , that any serious investor will want a return on his/her ⁴ . ⁵ may be a share of your ⁶ or interest on the original ⁷ given to you. Think carefully about which ⁸ will suit you before you agree to terms.

- 9 Find examples of synonyms, word families, substitution, reference and linkers in the completed text in Exercise 8.

SHOW WHAT YOU'VE LEARNT

- 10  In your notebook, complete the writing task. Use the **WRITING FOCUS** and **LANGUAGE FOCUS** to help you.

Czy prowadzenie własnej firmy jest dla młodych ludzi ciekawą alternatywą do stałej pracy na etacie? Napisz **rozprawkę**, w której przedstawisz własną opinię na ten temat, odnosząc się do następujących trzech kwestii:

- napotykanne trudności,
- równowaga między życiem zawodowym a prywatnym,
- cechy charakteru danej osoby.

Write a composition following the conventions of the genre indicated in the topic. Use between 300 and 350 words.