Part J **(Guided Writing)** *(20 marks)*

Below is a short profile of Mrs Jones, a banker working in a bank. Use it as a sample and write a similar profile of James.

Mrs Jones's profile

Mrs Jones is a banker working in an international bank. She is also the head of the bank. Her work is busy but she works five days a week. She meets clients and promotes the bank. Sometimes, she goes abroad and attends conferences. Mrs Jones is very friendly, so she is very popular with her assistants and other colleagues.

James' profile

James' profile:

- **teacher**
- **primary school**
- **headmaster**
- **not very busy**
- **six days a week**
- **teach students**
- **mark their homework**
- **go to other schools**
- **attend meetings**
- **serious**
- **not very popular**
- **his students**
- **other teachers**

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Marks: